

# Room Diagram in Ungerboeck

Power your event with Ungerboeck



# Ungerboeck Room Diagram

Extension to the Ungerboeck Venue platform allows to seamlessly manage room set ups, diagram items and event-specific changes in Ungerboeck.

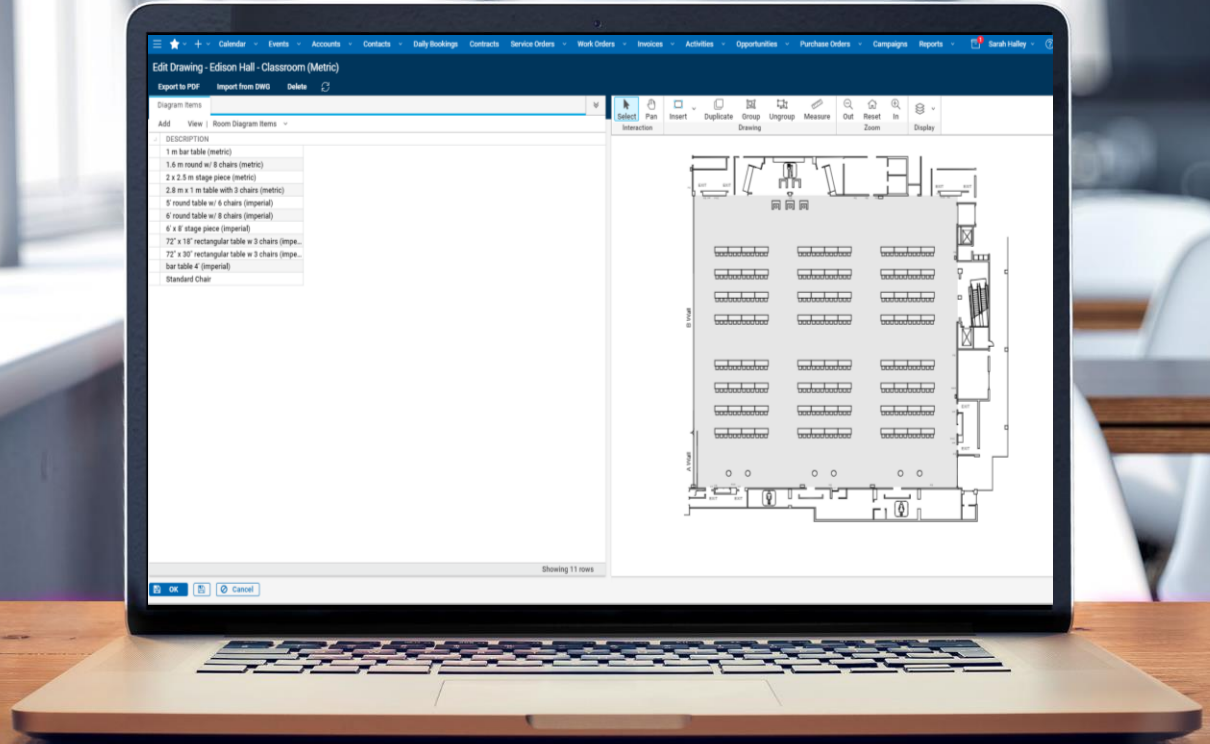
Room-specific layouts are accessible from the space master and booking calendar. Event-related modifications are stored at the event-level under “Room Diagrams”.

Create your own space set-ups using space layout templates and start populating room layouts which can be linked to events. Multiple layouts per space and event are supported.

Export to PDF and share with customers or operations staff.



Please note this product is currently in BETA testing.



# Benefits

- Multiple diagrams can be linked to an event
- Each space has its own diagrams and layouts
- Diagram items in the database will only contain items that are actively sold
- Space diagrams and diagram items can be imported from a dwg file or they can be drawn in the system



Ungerboeck

Calendar - Events - Accounts - Contacts - Daily Bookings - Contracts - Service Orders - Work Orders - Invoices - Activities - Opportunities - Purchase Orders - Campaigns - Reports - Sarah Halley - Ungerboeck

### Edit Space | Edison Hall

Add - Copy Space - View - Delete

Space Description \* Edison Hall

Abbreviated Description Edison Hall Base / Composite ? Base

Code EDISON Use as Anchor Venue

Type Venue EMEA EN Count Utilization ?

Check Conflicts By By Date/Time (D) Inventory ?

Sensitivity Public Note 1

Capacity ID To Use Capacity (CAPA) Note 2

Maximum Capacity 2,000.00 Account

Minimum Capacity 0.00 Updated Stefanie Klimey (STEFANIEKI) on 09/11/18 06:34 AM (Created: Marion Tournier-Fabre (MARIONTF) on 10/13/15 02:37 AM)

Gross Area Use for Registration

Area U/M

Space Note

Details Features Setups Components Pricing Booking Restrictions Documents Space Images Notes **Space Diagrams**

Add View | Space Diagrams

DESCRIPTION	EDIT DRAWING	SETUP
Edison Hall - Classroom (Metric)	<a href="#">Edit</a>	Classroom Setup
Edison Hall - Banquet	<a href="#">Edit</a>	
Edison Hall - Banquet (Metric)	<a href="#">Edit</a>	Banquet Rounds of 6 - No Buffet/AV
Edison Hall - Classroom	<a href="#">Edit</a>	
Edison Hall - empty	<a href="#">Edit</a>	

Showing 5 rows [Edit Layout](#)

OK Cancel

# Space Setup

Set up your space in Ungerboeck.

From your space master or booking calendar edit the space and add “Room Diagrams” to the Layout.

Add master template from dwg. Import layers, make changes to building layout and save as template for this space.

Add items (from dwg) or draw items using the drawing functionality.

Once items have been created, they can be used across spaces and events.

Add new room diagrams with specific layouts for e.g. classroom set up / banquet, etc.



# Access from Booking Calendar

Taskbar > Home > Calendar > Events > Accounts > Contracts > Daily Bookings > Contracts > Service Orders > Work Orders > Invoices > Activities > Opportunities > Purchase Orders > Campaigns > Reports > Sarah Halley > ungerboeck

Booking Calendar | View | 01 EMEA - Calendar

Home Tools Settings

« « March 2021 » » Mon

MAR 2021	MON 01	TUE 02	WED 03	THU 04	FRI 05
Conference Centre					
Regional Events					
EXHIBITION CENTE +	2021 ... Exhibiti...				Fine Wine Expo 2 Exhibition
Edison Hall	2021... Exhibiti...				Fine Wine Expo Exhibition
Watson Hall					
Newton Hall					
CONFERENCE LEVEL					
Hemingway Auditorium	Unile... Meeting	Corporate Annual Me... Meeting			
Beckett Foyer	+ Unile... Meeting	Barclays Strategy 2021 Launch Meeting			
Keats Room	+ IBM ... Seminar	Barclays Strategy 2021 Launch Meeting			
Joyce Room	Unile... Meeting				
Lord Byron Room					
MEETING ROOMS					
Sussex Meeting Room	2021... Exhibi...				
Kent Meeting Room					

Edison Hall

- Edit Space
- Remove
- Expand All
- Collapse All

## Edit Space | Edison Hall

Add Copy Space View Delete

Space Description \* Edison Hall

Abbreviated Description Edison Hall

Code EDISON

Type Venue EMEA EN

Check Conflicts By By Date/Time (D)

Sensitivity Public

Capacity ID To Use Capacity (CAPA)

Maximum Capacity 2,000.00

Minimum Capacity 0.00

Gross Area

Area U/M

Space Note

Base / Composite ? Base

Use as Anchor Venue

Count Utilization ?

Inventory ?

Note 1

Note 2

Account

Updated Stefanie Kilmey (STEFANIEKI) on 10/13/15 02:37 AM

Use for Registration

Details Features Setups Components Pricing Booking Restrictions Documents Space Images Notes Space Diagrams

Add View | Space Diagrams

DESCRIPTION	EDIT DRAWING	SETUP
Edison Hall - Classroom (Metric)	Edit	Classroom Setup
Edison Hall - Banquet	Edit	
Edison Hall - Banquet (Metric)	Edit	Banquet Rounds of 6 - No Buffet/AV
Edison Hall - Classroom	Edit	
Edison Hall - empty	Edit	

Add Space Diagram | Edison Hall |

Description \*

Edit Drawing [Add](#)

Drawing Units \* Meters

Is Building Diagram

Setup

Alternate Descriptions >

[Edit Layout](#)

Edit Drawing - Edison Hall - Banquet

Export to PDF Import from DWG Delete

Diagram Items

Add View Room Diagram Items

DESCRIPTION

- 1 m bar table (metric)
- 1.6 m round w/ 8 chairs (metric)
- 2 x 2.5 m stage piece (metric)
- 2.8 m x 1 m table with 3 chairs (metric)
- 5' round table w/ 6 chairs (imperial)
- 6' round table w/ 8 chairs (imperial)
- 6' x 8' stage piece (imperial)
- 72" x 18" rectangular table w 3 chairs
- 72" x 30" rectangular table w 3 chairs
- bar table 4' (imperial)
- Standard Chair

OK

Edit Drawing

Select DWG File [Choose Files](#) No file chosen

Select units in DWG file Meters

Advanced Layer Mapping

View | Advanced Layer Mapping

FILE LAYERS	LAYER DESCRIPTION	OVERLAP	ALLOW SNAP

[Insert Row](#)

[Edit Layout](#)

OK Cancel

# Import dwg

Import from dwg.

Define unit's metric or imperial.

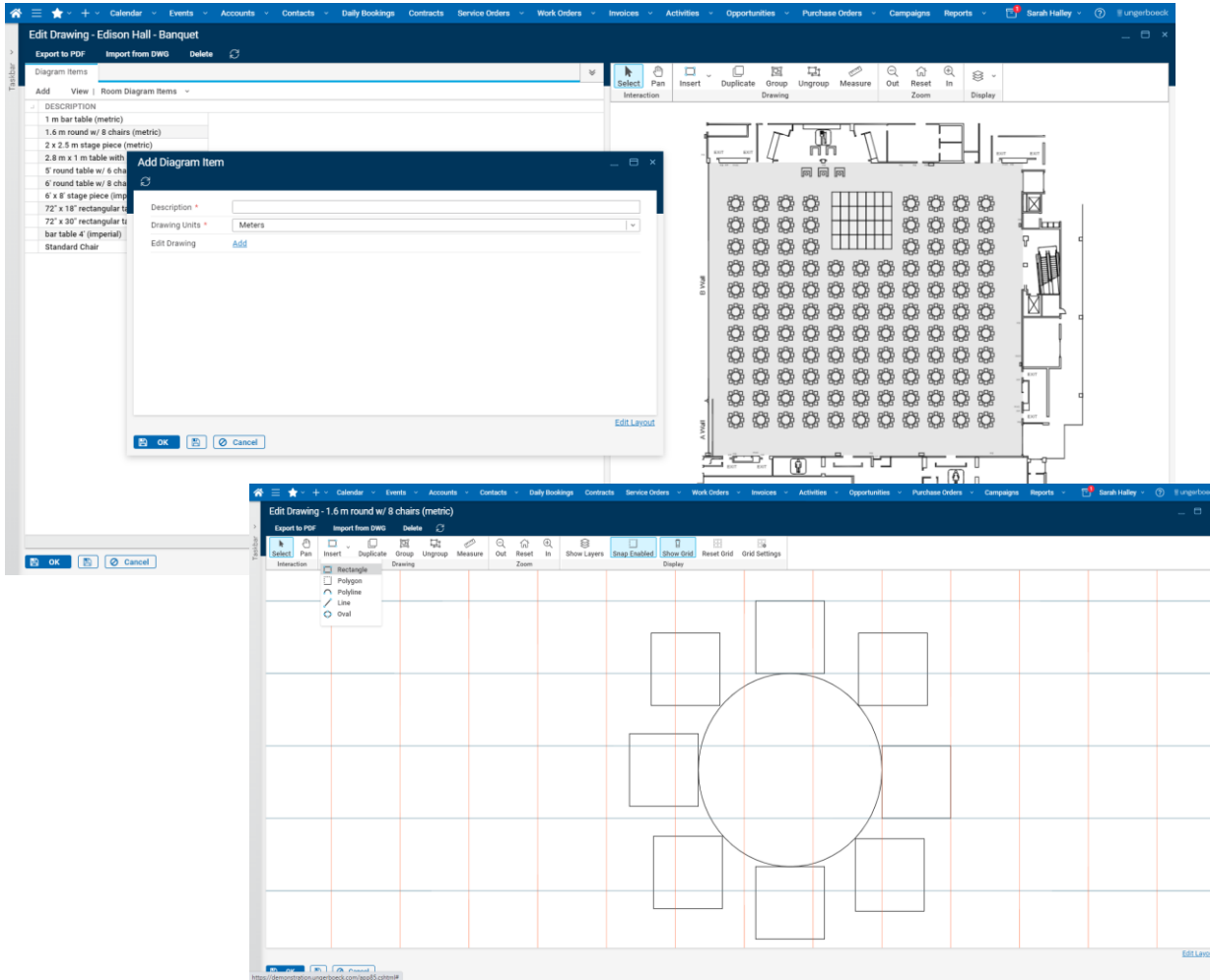
We recommend cleaning up the file for better results. Please speak to your CSM or Account Manager for any questions.

Add items (from dwg) or draw items using the drawing functionality.

Select and name layers you wish to import.

Make sure once your file is cleaned and set up to mark this as your "template" and empty layout.





# Add Set Ups

Items can be added via dwg import or can be drawn in the system.

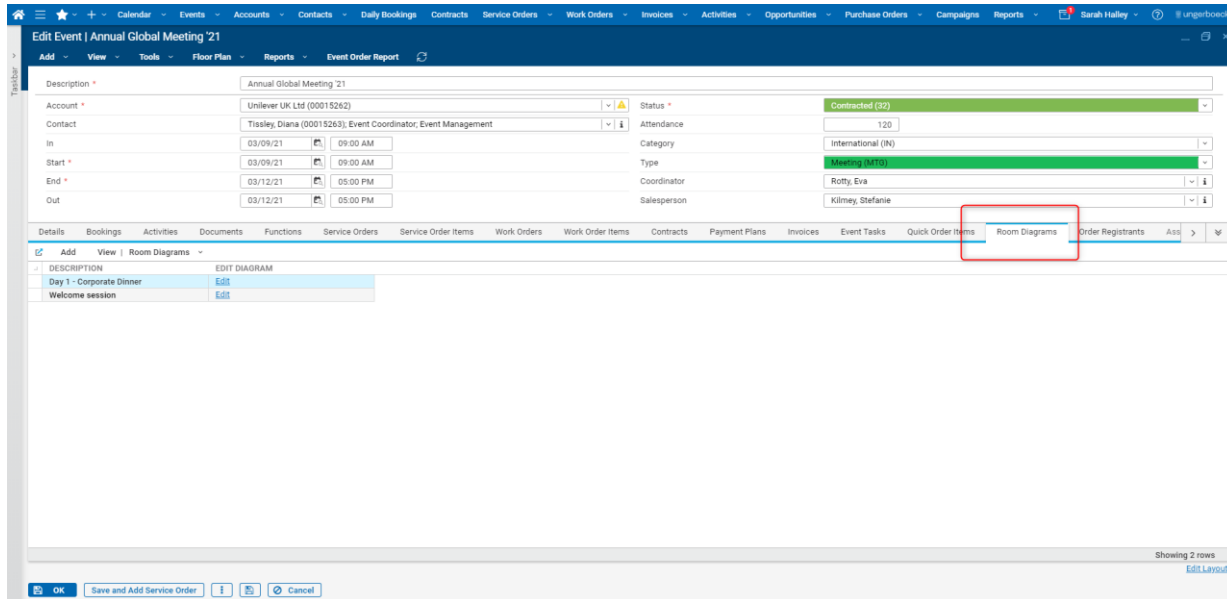
Add a new diagram, the “empty” template will allow you to add items to open the empty and cleaned diagram.

Provide a description you wish to create like “Banquet” or “Classroom”.

This will allow you to save different layouts per space.

For drawing items make sure using the grid and re-setting if required.





# Event Setup

Set up your space in Ungerboeck.

Link diagrams to events by adding "Room Diagrams" to the Edit Event window.

Choose Space. Room Diagram template. Link to function. Make changes on the event-level without impacting the space layouts.

Export to PDF and share with customers or operations teams.





# Add Room Diagram to Event

Taskbar

Home Star Plus Calendar Events Accounts Contacts Daily Bookings Contracts Service Orders Work Orders Invoices Activities Opportunities Purchase Orders Campaigns Reports Sarah Halley ungerboeck

### Edit Event | Fine Wine Expo 2021

Add View Tools Floor Plan Reports Event Order Report

Description \* Fine Wine Expo 2021

Account \* Fine Wine Publishing Media (00017130)

Contact Pigott, Stuart (00017131); Event Management

In 03/04/21 09:00 AM

Start \* 03/05/21 09:00 AM

End \* 03/06/21 05:00 PM

Out 03/07/21 05:00 PM

Details Bookings Activities Documents Functions Service Orders Service Order Items Work Orders Work Order Items

Add View Room Diagrams

DESCRIPTION	EDIT DIAGRAM

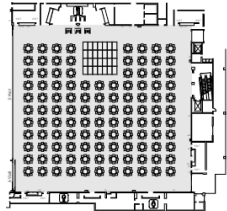
No Rows

### Add Room Diagram

Description \* Gala Dinner

Edit Diagram [Edit](#)

Diagram



Space \* Edison Hall

Space Diagram \* Edison Hall - Banquet

Functions Trade Fair Day 1

[Edit Layout](#)

OK Cancel

OK Save and Add Service Order Cancel

[Edit Layout](#)



# Sample Room Drawing

Edit Drawing - Friday Lunch

Export to PDF

Diagram Items

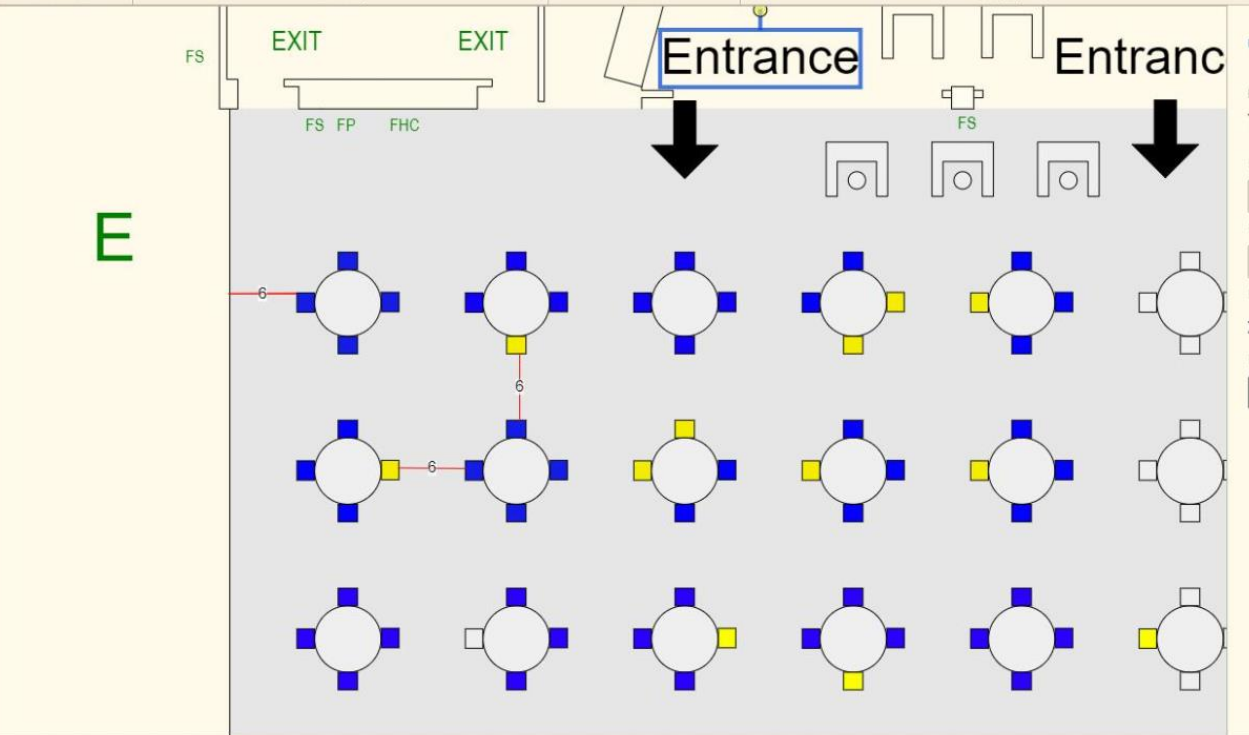
Add View Room Diagram Items

DESCRIPTION

- 1 m rounds
- 1.8m round w/ 8 chairs
- 2.1m rounds w/ 10 chairs
- 2.2m round
- 6' Table and 10 Chairs
- 6' Table and 4 chairs
- 6' table with 8 chairs
- 6'x8' Stage Piece
- 8' drape
- Classroom Table
- directional arrows
- metric podium
- podium
- Projector and screen
- row of ten chairs
- single chair
- test

Showing 17 rows

Interaction Drawing Zoom Layers Snap Enabled Show Grid Reset Grid Grid Settings



PROPERTIES

Object Type  
Text  
Contents  
Entrance  
Font  
Arial  
Size  
4.5  
Style  
Color  
Black

Export to PDF

Diagram Items  
Room Diagram Items

Select    Pan    Insert    Duplicate    Group    Ungroup    Measure    Out    Reset    In    Show Layers    Snap Enabled

# Product Roadmap

Immediate enhancements in phased approach:

- The ability to link shapes to resources. This will allow us to count how many tables, chairs and other items have been placed.
- The ability to compare placed items to an order
- Inventory integration so that you will not over-assign your chairs or tables on a given day.
- Easy table numbering

Further vision and development

- Link to Seating Arrangements (Attendee Registration)

